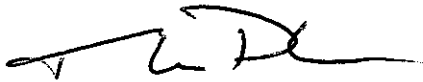


## 2024-2025 Title I, Part A Parental and Family Engagement Plan

### Assurances

- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds are spent.
- The school will carry out the programs, activities, and procedures in accordance with the definitions in Section 80101 of Every Student Education Act (ESEA).
- The plan was jointly developed/revised with parents and made available to the local community.
- How the parents and families are involved in planning, reviewing and improving the school-wide program plan.
- The plan uses the findings of the parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan.
- The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.
- The school will notify each family, in a timely manner, when their child has been assigned, or had been taught for four or more consecutive weeks, by a teacher who is out of the field.
- The school will provide each family with an individualized student report about the performance of their child(ren) on the State assessments.



Signature of Principal or Designee

6/15/24

Date Signed

**School Name: Liberty High School**

### *Mission Statement (Optional)*

Liberty High School will ensure that every student is successful in a safe and secure environment while acquiring the necessary social and academic skills needed to be lifelong learners as well as competent and responsible citizens.

### *Parental and Family Engagement Mission Statement (Optional)*

Liberty High School believes in promoting positive parents and family experiences. This will include but not limited to providing them with information, constant communication, materials, and resources that are necessary in supporting students to reach their full potential.

### *How the parent and family engagement plan is a shared responsibility? (Optional)*

Liberty High School encourages parents and families to attend various meetings and activities on campus throughout the school year to strengthen and positively support our scholars.

*How the parent and family engagement will assist in providing high quality instruction for all learners? (Optional)*

The Parent and Family Engagement Plan will provide the necessary resources, materials and information for a highly effective education for our students. The meetings and trainings will promote and support positive relationships between the school , families, and community members to build and sustain a welcoming environment for the students' success.

#### **Involvement of Parents**

*How the school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, reviewing and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used? [Elementary Student Education Act 1116]*

Our school strives to involve all parents in the planning, review, and improvement of Title I programs and our Parent & Family Engagement Plan. All parents are invited to attend meetings regarding the development of the required plan through flyers, school marquee, and REMIND. Parents are asked for their input on activities and trainings provided by the school. The school uses the notes from the group discussion to guide writing the plan.

#### **Coordination and Integration with Other Federal Programs**

*How will the school coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home? [Elementary Student Education Act Section 1116]*

Before the PFEP and School Improvement Plan (SIP) are finalized, parents will have the opportunity to develop and review these plans in scheduled School Advisory Council/Title 1 meetings. At each meeting, parents will receive an agenda and be encouraged to provide their input on how parent involvement funds are to be utilized. The parent requests and suggestions will be recorded in minutes which will be reviewed and approved at the next scheduled meeting. The dates for SIP and PFEP will be reviewed and approved by the Liberty High School SAC and administration team.

Count	Program	Coordination
1.	IDEA (ESE)	Provide information to parents about the resources available upon development of the student's IEP.
2.	Title III (ESOL)	The school and district ELL rep will provide literature and resources to parents at various evening events, and parent events.
3.	Title IX (Families in Transitions)	The Families In Transition (FIT) parents are provided taxis for registrations and parent conferences. Also, health and social services.
4.	Title II (Staff Development)	The professional development activities are facilitated and monitored by the resource teacher and District Professional Development department in relation to parent involvement.
5.	Title IV	The Student Support and Academic Enrichment (SSAE) program is designed to help schools provide a well-rounded education, improve safe & healthy school conditions for student learning, and improve the use of technology.

### Annual Parent Meeting

A description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I Program.

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1.	Create flyer, PowerPoint, agenda	Title 1 Parent Liaison and School Administration	August-December	Copies of agenda, minutes, sign-in sheets, flyer, PowerPoint presentation
2.	Advertise in school newsletter, on school marquee, utilize Iris out dial	Title 1 Parent Liaison	August-December	Emails, newsletter
3.	Sign-in sheet for multiple sessions	Title 1 Parent Liaison	August-December	Collection of sign-in sheets
4.	Compile documents	Title 1 Parent Liaison	August-December	Scan documents upload to LEA monitoring site

### Flexible Parent Meetings

*How will the school offer a flexible number of meetings, such as meetings in the morning or evening?*

Throughout the school year, we will offer various events and activities on a variety of weekly nights and mornings offered at different times. Our Annual Meeting will be offered on different days and two different times to accommodate different work schedules.

*How will the school provide, with Title I funds, transportations, child care or home visits, as such services relate to parents and family engagement? [Every Student Education Act Section 1116]*

Liberty High School will offer FIT students transportation to and from Parent Involvement Workshops. Childcare will be offered during the workshops and SAC meetings. Spanish and Creole translators will be available to help translate for non-English speaking parents.

### Building Capacity

*How the school will provide other reasonable support for parent/family engagement activities. [Every Student Education Act Section 1116]*

Liberty High School will offer relevant and educational workshops that are designed to engage and assist scholars and their families. Resources and tools will be provided to assist families pertaining to many facets of education including post-secondary readiness, assessment, scheduling/course selection and many more. The school will make these resources available via handout and electronic means.

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence or Effectiveness
1.	College Knowledge and Application Night	College and Career Counselor & Title 1 Liaison	Scholars and families will receive knowledge and assistance in completing necessary items for FAFSA, scholarships and post-secondary institutions.	November 2024	Sign-In Sheets, Post-Secondary Plans
2.	Elective Night	Assistant Principal for Instruction (API), Assistant Principal for Curriculum (APC) & Title I Liaison	Scholars and families will visit and learn about the many elective options that LBHS has to offer in preparation for the 25/26 course selections.	February 2025	Sign-In Sheets, Course Selection Requests
3.	ABC's of Testing	Instructional Coaches, Assessment Coordinator & Title 1 Liaison	Scholars and families will receive information and resources that will outline resources that are available to help prepare students for end of course assessments.	March 2025	Sign-In Sheets & Flyers
4.	Graduation Readiness	Graduation Coach & Title 1 Parent Liaison	Provide details regarding graduation requirements for all students. Focusing on credit and assessment requirements as well as the resources available to all.	September 2024 through January 2025	Sign-In Sheets & Flyers
5.					

## Staff Training

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1.	PowerPD. On going PD which will focus on instructional strategies throughout the year	Instructional Coaches & APC	Teachers will learn valuable instructional strategies that will increase engagement and learning	August 2024 through March 2025	sign-in sheets, minutes, agenda, PowerPoint Presentation
2.					
3.					
4.					
5.					

## Other Activities

*How other activities the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren)? [Every Student Education Act Section 1116]*

Liberty High School encourages and invites families of all scholars to attend many events including the annual open house, athletic contests, performing arts performances and scholar awards nights. During the annual open house parents have access to meet with administration, counselors and teachers. Families can also access training and resources for items such as Parent Portal/Focus, Remind, Here Comes the Bus, Oasis Volunteer documentation.

## Communication

*How the school will provide timely information about the Title I programs?*

At the beginning of the school year, Open House allows parents to visit the school and view its resources. Welcome Back Packets are provided to all students that includes a Title I booklet, District LEA Parent & Family Engagement Plan Summary and School Parent & Family Engagement Plan Summary. Every new student that is enrolled throughout the year is provided a copy of the packet upon registration. In addition, a Title I menu to access links to Title I is available through the school's website.

*How the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?*

Curriculum being used at the school is addressed at the school SAC and PTO meetings. At our Title I Annual Meeting, a PowerPoint is shared with the parents and families regarding information on the standards the child is expected to achieve, what the child is learning, how the children are being evaluated, and how to get in touch with the teacher.

*How, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?*

Any parent is able to request a parent/teacher conference in person or telephone. Parents may contact teachers via email. All teacher email addresses are available on our school website.

*How the school will submit parents/families comments if the school-wide plan is not satisfactory to them? [Every Student Education Act Section 1116]*

An electronic version of our Title I survey is provided to parents in order to get feedback on curriculum, testing, barriers, etc. Data is collected and results from the surveys are provided in the Spring and shared with parents. All parents are invited to discuss the results and ways to improve our school for the upcoming year.

### **Accessibility**

*A description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families?*

Our school has an outdial system called School Messenger that is used to contact parents in regards to events happening at the school, as well as emergencies. Automated messages are provided in English and Spanish. Osceola County School District has a virtual backpack website that parents can visit in order to see the various community businesses that are involved with the district schools and areas. Liberty High School will also utilize a software system called Blackboard which will communicate details about events through email. We will also post information pertaining to events on social media sites such as facebook and Instagram as well as the school's website.

*A description of how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?*

Liberty High School shares information related to school and parent/family involvement programs in different ways including but not limited to flyers, website, social media email and call-outs. All news and events are in English and Spanish. Other varied languages can be offered upon request.

**Discretionary (Optional)**

Any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement. Etc.)  
**(Optional)**

Count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1.					
2.					
3.					
4.					
5.					

## Barriers

*A description of the barriers that hindered participation by parents during the previous school year from the school end of year survey?*

A few barriers that hinder parents from participating during the school year are the lack of transportation, language barrier and lack of child care.

*A description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children?*

Liberty High School can offer an option for families to attend meeting virtually. Family members who are faced with language barriers can have different staff members available at the meeting to translate to parents. LBHS will also use dictate on Power Point presentations to translate the information shared visually. LBHS can also offer childcare services during meetings when requested ahead of time.

Count	Barrier (Including the Specific Subgroup)	Steps the school will take to overcome
1.	Transportation	LBHS can offer lynx bus passes to FIT families and make the meetings available virtually as well.
2.	Language Barrier	LBHS can have different staff members available at the meetings who are able to assist with translation. LBHS will also offer visual dictation via Power Point during the meetings.
3.	Child Care	LBHS can offer childcare services during meetings when requested ahead of time.
4.		
5.		